

**WHITE COUNTY SOIL AND WATER  
CONSERVATION DISTRICT**

**MONTHLY BOARD MEETING MINUTES**

**November 19, 2024**

The regular monthly board meeting of the White County Soil and Water Conservation District was called to order at 7:20 a.m., November 19, rescheduled from November 12, 2024, by Chairman Bryan Tomm in the conference room of the USDA building.

***DIRECTORS PRESENT:*** Bryan Tomm, Brandon Barbre, Kent Williams, Laura Whitsitt, and Mark Colbert.

***DISTRICT PERSONNEL:*** Jewel Brooks, Administrative Coordinator, and Heidi Uselton, Resource Conservationist.

***NRCS PERSONNEL:*** None.

**MINUTES:**

Motion was made by Kent Williams, seconded by Mark Colbert, to approve September 13, 2024, board meeting Minutes as printed. Motion carried.

**TREASURER'S REPORT:**

Motion was made by Brandon Barbre, seconded by Kent Williams, to approve Treasurer's Reports for September and October. Motion carried.

**SWCD STAFF REPORTS:**

**ADMINISTRATIVE COORDINATOR'S REPORT:** Jewel Brooks, Administrative Coordinator, presented a report as attached. Brandon Barbre made a motion, seconded by Kent Williams, to approve the report; motion carried.

**RESOURCE CONSERVATIONIST'S REPORT:** Heidi Uselton, Resource Conservationist, presented a report as attached. Mark Colbert made a motion to approve the report, seconded by Kent Williams; motion carried.

**NRCS REPORT:** No report.

**EMPLOYEE TIME SHEETS / TRAVEL REPORTS:**

Motion was made by Mark Colbert, seconded by Kent Williams, to approve employee travel/reimbursement and timesheets. Motion carried.

## **CORRESPONDENCE:**

- AISWCD, Grant Hammer – Update from Interim Executive Director.
- NACD Dues Invoice: motion was made by Brandon Barbre, seconded by Kent Williams, to approve payment of \$501 for FY2025 dues; motion carried.
- October/November IDOA Regional Representative Report from Debbie Gray was distributed and reviewed.
- AISWCD, Ashley Curran – Grants and Agreements Update.

## **OLD BUSINESS:**

- NRCS Administrative and CRP invoices for October were reviewed.

## **NEW BUSINESS:**

- 2025 NRCS Contribution Agreement Extension Requests, as signed by Chairman Tomm, were discussed. Motion wavs made by Brandon Barbre, seconded by Laura Whitsitt, to approve continuing participation in the Agreements; motion carried.
- 2023 NACD Outreach/TA Quarterly report and spending status of the grant were discussed. Motion was made by Kent Williams, seconded by Brandon Barbre, to approve the report; motion carried.
- IDOA's Quarterly Operations Spending Reports for FY23 and 24 were presented and discussed. Motion was made by Mark Colbert, seconded by Brandon Barbre, to approve the reports as submitted; motion carried.
- Amendment to TNC Agreement 4947-0006 to increase funds to include seedlings and tree planter costs for the Spenco restoration was reviewed. Motion was made by Brandon Barbre, seconded by Mark Colbert, to approve the Amendment and expenses; motion carried.
- Annual Meeting/Election date was set for February 20, 2025. Mark Colbert and Laura Whitsitt will be up for reelection and signed Certifications of Eligibility.
- Motion was made at 8:10 a.m. by Brandon Barbre, seconded by Laura Whitsitt, to enter Executive Session; motion carried. Upon return to regular session at 8:30 a.m., per motion made by Kent Williams, seconded by Laura Whitsitt, employee RC health insurance alternatives will be looked into; employees will receive a 5% bonus payable the last pay period prior to Christmas 2024, and a 3% wage increase effective January 1, 2025; motion carried.

## **NEXT BOARD MEETING:**

The next board meeting will be held on December 10, 2024, at 7:15 a.m., in the conference room of the USDA Service Center building.

## **ADJOURNMENT:**

Without further business, motion was made by Kent Williams, seconded by Laura Whitsitt, to adjourn. Motion carried; meeting adjourned at 8:30 a.m.

**Minutes prepared by Jewel L. Brooks:**

**Jewel L. Brooks, Administrative Coordinator**

Jewel L. Brooks  
Signature

**Approved by:**

**Brandon Barbre, Secretary-Treasurer**

Bl Br  
Signature